

AMERICAN EXPRESS PAY BILL SERVICE

FORM A

To:

American Express Banking Corp.
 Cyber City, Tower C, DLF Bldg. No. 8,
 Sector- 25, DLF City Phase - II
 Gurgaon - 122 002

Dear Sir / Madam,

Re: Authorisation to enrol bank account for the American Express Bill Payments Service, through the Electronic Clearing system.

In order to process your request to enroll into the American Express Pay Bill Service please complete the following section.

NAME (as it appears on your bank account).....

American Express Card Number

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If you wish to enrol multiple Cards for Pay Bill with the same Bank Account details, please list down your American Express Card numbers below.

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Particulars of Bank Account which will be debited:

Name of Account Holder:

Bank Name:.....

Branch Address:.....

9 digit (MICR) code number (this is the number of your bank branch that shows on your cheque issued by your bank (Please attach a cancelled blank cheque or its photo copy).

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Account type: (Savings, current or CC account 10/11/13).

Ledger Folio Number:

(If appearing on the cheque book)

Account number:

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IMPORTANT: Yes, I have attached a cancelled blank cheque or photocopy

Signature of Basic Cardmember

Date

FORM B

The Manager

To:

(Bank Name)

Bank Address

.....

.....

.....

I have a Bank Account having

Account Name

Account Number with your Bank.

And hereby authorize you to debit, to my above mentioned account, for dues on my American Express Card Account/s.

I further request you to inform AEBC of any changes in the status of my account. Once the American Express Card gets renewed for membership, the ECS facility attached to the Card will get automatically renewed.

Start Date -

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 The date of signing the form.

End Date -

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 or Till Revoked by me in writing to American Express Banking Corp. and to you.

Dear Sir,

I, the undersigned, hold an American Express Card/s and wish to avail of the Electronic Clearing System to facilitate the American Express bill payment service (offered by the Reserve Bank of India) towards settlement of my monthly Card bills.

Signature of Account Holder

Date

**Copy of cancelled cheque attached.*

TERMS AND CONDITIONS

- The American Express Pay Bill Service is a flexible payment option where payments for different amounts can be made at your convenience. Each payment must be authorized by you to process via online services every month.
- You would need to be registered in our online services to make use of this payment option. In case you are not registered, please log on to americanexpress.co.in to register.
- The ability to enroll in this programme is only available for bank accounts in Delhi, Mumbai, Chennai, Bangalore & Kolkatta only.
- The payment option will normally become active 21 days after the mandate details have been processed by your bank.
- Please follow the steps below to process payments –
 - Login to your American Express Account on www.americanexpress.co.in with your User ID & password
 - Click on the Payment Centre link
 - Pay your American Express bill Online
- In case you wish to know more about the PayBill services please visit the Frequently Asked Questions section at www.americanexpress.co.in/faqs
- Please note that a failed payment may result in the suspension of your Pay Bill Service.